

**COUNTY OF SUFFOLK
NEW YORK**



POLICE DEPARTMENT

GERALDINE HART
POLICE COMMISSIONER

The Police Department has a vacancy for a **Needle Trades Specialist** position located in the Quartermaster Section, in Yaphank, NY.

Starting salary is \$30,862 and the work schedule is Monday through Friday, 8:00 a.m. to 4:00 p.m.

Typical duties include but are not limited to:

- Tailors and alters garments including uniform apparel.
- Mends by hand and/or machine goods requiring repairs such as zippers, buttons or elastic replacements.
- Finishes garments and uniforms with proper braiding, patches and identifying markings.
- Takes measurements for fitting garments such as pants, jackets, hats, shoes and shirts.
- Consults with supervisor about problem cases, designs and executes course of action to alleviate problem situations.
- Maintains simple records on work to be performed and completed.

As per Civil Service, the minimum qualifications for this position are:

Three (3) years of paid experience operating a variety of power sewing machines; one (1) year of which much have involved fitting and altering garments.

Suffolk County Civil Service will determine if minimum qualifications are met.

Any qualified candidates who are interested should complete Form CS-205A Application for Employment, available on the suffolkcountyny.gov website under Civil Service Department and mail it to the Suffolk County Police Department, Personnel Section, 30 Yaphank Ave., Yaphank, NY 11980.



ACCREDITED LAW ENFORCEMENT AGENCY
Visit us online at: www.suffolkpd.org
Crime Stoppers Confidential Tip Hotline: **1-800-220-TIPS**
Non-Emergencies Requiring Police Response - Dial: **(631) 852-COPS**
30 Yaphank Avenue, Yaphank, New York 11980 – (631) 852-6000

