



TYPE DEPARTMENT GENERAL ORDER		AUTHORITY EDWARD WEBBER POLICE COMMISSIONER	SIGNATURE <i>Edward Webber</i>	
SUBJECT/TOPIC/TITLE RULES & PROCEDURES, FAMILIARIZATION/ENFORCEMENT				
DISTRIBUTION ALL MEMBERS OF THE DEPARTMENT		SECTION CREATED 06/01/92	DATE EFFECTIVE 12/04/15	DATE AMENDED 12/04/15

Chapter 1, Section 2 of the Rules and Procedures is amended to incorporate the obligation that Department members seek clarification of these Rules and Procedures and authorized directives from their supervisor whenever required. In turn, all supervisors, both sworn and civilian, are required to respond to such requests.

RULES AND PROCEDURES

CHAPTER 1: TITLE: ORGANIZATION AND PHILOSOPHY OF THE DEPARTMENT

SECTION 2: TITLE: RULES & PROCEDURES, FAMILIARIZATION/ENFORCEMENT

I. PURPOSE

To assign the responsibility of familiarization and enforcement of the Department Rules and Procedures.

II. POLICY

A. The Department Rules and Procedures are intended to provide Department with a clear understanding of the constraints and expectations relating to the performance of their duties.

DISCLAIMER

The directives contained within the Department Rules and Procedures are for Departmental administrative use only and, to the extent that they constrain conduct otherwise permissible under law, shall not apply in any criminal or civil proceeding. The Suffolk County Police Department policy should not be construed as creating a higher standard of safety or care, in an evidentiary sense, with respect to third party claims. Violations of these rules will only be used as the basis for Departmental administrative sanctions.

B. The Department Rules and Procedures may not be reproduced in any manner, wholly or in part, for any reason, except when authorized by an appropriate member of the Department in conjunction with official Departmental business or legal mandate of

the court. Individuals outside the Department who wish to obtain specific sections of the Department Rules and Procedures should utilize the procedures initiated under the Freedom of Information Law and submit the request to the Central Records Section for consideration.

III. DEFINITIONS

N/A

IV. REFERENCES

Rules and Procedures Chapter 7, Section 1, Written Directives

V. RULES AND REGULATIONS

A. Rules and Procedures, Familiarization With - Members of the Department shall study the Rules and Procedures, as well as any manuals, instructions or regulations that apply to their assignments.

1. Members are responsible for viewing all updates to these Rules and Procedures in a prompt and diligent manner in accordance with Chapter 7, Section 1, Written Directives.

2. Members are reminded to seek clarification of these Rules and Procedures and authorized directives from their supervisors whenever required.

B. Rules and Procedures Enforcement - All supervisors, both sworn and civilian, are responsible for:

1. The enforcement of the Department Rules and Procedures and all authorized directives; and

2. For the critical supervision of their subordinates' strict compliance to these Rules and Procedures and all authorized directives, and

3. Responding to all requests for clarification of Rules and Procedures and authorized directives.

(The remainder of Chapter 1, Section 2, is unchanged)

Commanding Officers are directed to inform all members of their respective commands of these amendments.

END